Organizing Career Guidance and Enrichment Programmes
Organizations, local and international opportunities are offered to students of different years and disciplines during the semester. These internships opportunities are available to organizations locally, in major cities of China, as well as in countries like Canada, France, Germany, Israel, Japan, Norway, Singapore, South Korea, United Kingdom, USA, etc.

Providing Students with Job Information
Please visit the following websites for more information:
- Career Development Website
- The Job Information System
- The Virtual Career Development Office (VDCO)

Other Services
- Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates.

Supporting Employers with Their Recruitment Exercises
Arrange recruitment talks and relevant events hosted by organizations from various sectors to offer students direct communication opportunities with employers and better understanding of the employers’ expectation, job opportunities and career prospects.

Our Services

Organizing Summer Internship Programmes
Local and international internship opportunities are offered to students of different years and disciplines during the summer. These internships opportunities are available to organizations locally, in major cities of China, as well as in countries like Canada, France, Germany, Israel, Japan, Norway, Singapore, South Korea, United Kingdom, USA, etc.

PROVIDING STUDENTS WITH JOB INFORMATION

Other Services
- Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates.
- Details are on the website: http://www.jobs.jhu.edu/employment/graduate-employment-surveys/

Career Planning — 10 Steps to take in your university life

During your stay with the university, make sure the time you spend and every step you take would contribute to your personal or career development. Below are the 10 steps you should follow to ensure you have a productive experience in school.

1. Understand Yourself
   - Try to identify your interests, strengths and social behaviors, as these constitute your traits that will help you identify your career interests.
   - Make a list of all your career interests and rank them in order.
   - Identify your career path by narrowing down your interests and deciding on a specific career goal.

2. Take up extra-curricular activities
   - Engage in extra-curricular activities that align with your career interests.
   - Join clubs, organizations, and societies that share your career interests.

3. Take up part-time or on-campus Internship and Internship
   - Join internships to develop your career interests and personal strengths. Make good decisions about your future in the organization and learn the operations of various functions in the company.

4. Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates.

5. Support your career development
   - Make sure you are prepared for your future career by taking active steps to develop your skills and knowledge.

6. Enhance your communication and teamwork skills
   - Develop your communication and teamwork skills by participating in extracurricular activities and volunteer work.

7. Attend Career Development Workshops
   - Attend career development workshops and seminars on resume building and interview skills.

8. Expand Your Network
   - Expand your network by attending career fairs and networking events organized by organizations and other professional institutions.

9. Finalize CV and Other Documents
   - Finalize your CV and other documents for your job search.

10. Prepare for the next phase of your life after graduation
    - Prepare for the next phase of your life by focusing on your career development and job search.

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Providing Students with Job Information

Provide students with full-time, part-time and summer job information through the following websites:
- CAU jobcare
  https://jobcare.cau.edu.cn/student/login
- The Shanghai Internship Job Information System (SUIJS)
  http://www.suilsk.com

Other Services

Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates. Details are on the website:
http://www.cau.edu.cn/en/education/employment/graduate-employment-surveys

Organizing Career Guidance and Enrichment Programmes

Organize career guidance programmes, including industry seminars, job exhibitions, company visits, career mentoring programme and job-hunting skills workshops. The programmes are usually headed by senior executives, seasoned professionals and directors from various industries.

Providing Career Counselling Services and Updated Job Market Information

Provide individual or small group consultation to students about career orientation and development, advice on further studies, etc.

Provide a wide range of online resources to keep students abreast of the latest job-market information and equip them with essential employability skills.

Supporting Employers with their Recruitment Exercises

Arrange recruitment talks and relevant events headed by organizations from various sectors to offer students direct communication opportunities with employers and better understanding of the employers' expectation, job opportunities and career prospects.

Career Planning — 10 Steps to take in your university life

During your stay with the university, make sure the time you spend and every step you take would contribute to your personal or career development. Below are the 10 steps you should consider, you are highly encouraged to speed up the adjustment and familiarize with the recruitment cycle. Time is precious.

1. Understand Yourself
Try to identify your interests, strengths and social behavior, as these constitute your basic life values. You should study your own interests so as to decide that you can be better in some professional jobs. You are suggested to focus on personal interest.

2. Join more extra-curricular activities
Employers look for students who are good at team-playing skills. At the same time, candidates must develop the career-related abilities that will enable you to find a suitable job.

3. Take up part-time On-Campus Job and Internship
Job placement allows you to explore your career interests and personal strengths. Make good observations during your internship and learn the operations of various functions in a company.

4. Read CNN and Other Documents
Read the latest news about career and job opportunities. When reading the websites, you must read the information which is related to the job opportunities you are interested in.

5. Attend Career Guidance seminars and the job fairs organized by the Career Center and other professional institutions.
Training sessions and events organized by careers and other professional institutions.)

6. Attend Recruitment Talks and Careers Workshops
The campus recruitment season starts usually in early September and runs up to April in the following year. Make sure that you are aware of all the recruitment activities and make sure that you make use of those activities to enhance your employability.

7. Expand Your Network
Actively promote the social gathering and networking events organized by industries, as well as other professional institutions. Talk to the right person who may offer the most important information and feedback that you need.

8. Finalize CV and Other Documents
Prepare for the final version of your application documents in early October. Study your CV carefully once again to make sure that all the information is correct. Cover letters are sometimes provided. Remember to proofread your CV carefully

Visit the career-matching portal “Career E-Coach” at http://www.cau.edu.cn to learn about how to prepare for the interview and assessment.

9. Interview-Preparation
A successful interview starts by researching about basically four aspects, the job description, the industry and the self-reflection, make a 360-degree study for the four aspects. Keep your physical appearance as well as your non-verbal behavior in mind.

10. Ensure Marketing Excellence
Excellent marketing, as the old saying goes, English would definitely make you stand out from the crowd. Marketing excellence is your achievement, your outstanding work to enhance your employability.

Finding out how the English Language Teaching (ELTL) and the Chinese Language Centre (CLC) can help.

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Providing Students with Job Information

Provide students with full-time, part-time and summer job information through the following websites:
- Our website: https://career.nus.edu.sg/nus/career
- The Jobs Modules, Job Information System (JIS), http://www.nus-jis.com

Other Services

Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates. Details are on the website: http://www.als.nus.edu.sg/graduatesurvey/graduatesurvey-empliment.html

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Career Planning — 10 Steps to take in your university life

During your stay with the university, make sure the time you spend and every step you take would contribute to your personal or career development. Below are the 10 steps you should follow, which are highly encouraged to speed up the adjustment and familiarize with the university culture. Time is precious, so make good use of them to enhance your employability.

1. Understand Yourself
Try to identify your interests, strengths and social behavior, as these constitute your basic traits that you need to display in your university life and job interviews. It is better to think about how you can be an asset to the organization you are going to.

2. Join more extracurricular activities
Employers look for students who are good team players and, at the same time, can demonstrate their business and social skills. Different types of extracurricular activities will help you go up with a strong resume and competitive edge.

3. Take up part-time On-Campus Job and Internship
Job placement allows you to learn your career interests and personal strengths, make good observations during your stay in the organization and learn the operation of various functions in the organization.

4. Indicate clearly on your resume
In CJ’s Job Link, you will find job opportunities that are exclusive for CJH students, while JUS is the key to the information platform for all students of the Faculty of Engineering.

5. Pay Attention to the Market and Social/Industry Development
Stay in touch with the job market and local news, journals and magazines, pay special attention to topics that are related to your academic pursuit as well as to industries that you are interested in.

6. Enhance Language Proficiencies
High performance in languages, especially good spoken English would definitely make students stand out in the interview.

7. Network
Non-local students who wish to work in Hong Kong should also pick up Cantonese, the common language spoken in the region.

8. Find out more about the English Language Teaching (ELiTe) and the Chinese Language Centre (CLC) on their respective websites.

9. Attend Recruitment Talks and Careers Workshops
The campus recruitment season starts usually in early September and runs up to April in the following year. Talks and workshops are often conducted in the evening for freshmen to make sure that you are made aware of these activities.

10. Expand Your Network
Actively attend the social gatherings and networking events organized by industries, and other professional institutions. Talk to the right person who can offer the market information and feedback that you need.

Final CV and Other Documents

Mandatory for the full set of application deadlines in early October. Submit your CV carefully once again to make sure there are no mistakes. The submission required is three to five education, work experience, research and publication details.

Visit the career-reading portal “Career E-handbook” at http://www.als.nus.edu.sg/ to learn about how to prepare a professional and impressive CV.

Interview Preparation

A successful interview starts with thorough research on basically four aspects: the job, the company, the industry and the self-reflection. Make a 30 minute study for the four aspects. Make up your physical appearance well. Prepare an interview suit that fits your physical and do not rely.
Organizing Summer Internship Programmes

Local and offshore internship opportunities are offered to students of different years and disciplines during the summer. These internship opportunities are available to organizations locally, in major cities in mainland China, as well as in countries like Canada, France, Germany, Ireland, Japan, Norway, Singapore, South Korea, United Kingdom, USA, etc.

Providing Students with Job Information

Provide students with full-time, part-time and summer job information through the following websites:

- Ca Aware: https://careers.missouri.edu/students/apply
- The International Association of Universities and Colleges (IAUC): http://www.iauc.com

Other Services

Conduct and report on the Graduate Employment Survey to find out more about the employment status of our graduates. Details are at the website: http://www.iosb.unc.edu/services/GraduateEmployment/Survey.html

Career Planning — 10 Steps to take in your university life

During your stay with the university, make sure the time you spend and every step you take would contribute to your personal or career development. Below are the 10 steps you should take to be successful.

1. Understand Yourself
   - Try to identify your interests, strengths and social behavior, and achieve your career goals.

2. Explore Internship Opportunities
   - Explore internship opportunities available to you. Career fairs and workshops are great ways to learn more.

3. Join more extracurricular activities
   - Join more extracurricular activities. These are opportunities to enhance your skills and expand your horizons.

4. Take part-time or volunteer work
   - Use part-time work and volunteer work to develop your skills and gain valuable experience.

5. Expand Your Network
   - Expand your network by attending seminars, conferences, and networking events.

6. Find a mentor
   - Find a mentor who can provide guidance and support.

7. Attend Job fairs
   - Attend job fairs to find out about career opportunities.

8. Prepare for interviews
   - Prepare for interviews by practicing interview questions and answers.

9. Follow up
   - Follow up with potential employers after job interviews.

10. Reflect on your experiences
    - Reflect on your experiences and learn from them.

Throughout Your Study

Graduating Year

Attend Recruitment Talks and Career Workshops

The campus recruitment season starts usually in early September and runs up to April in the following year. More than 100 employers from China and overseas will take part in the job fairs. Excellent opportunities await us. Also, make sure that you are well-versed in the required skills and have a good network.

Expand Your Network

Expand your social circle and networking opportunities by registering in social media, and other professional organizations. Talk to the right person who can offer the most helpful feedback and guidance.

Find a Mentor and Other Documents

Be ready for the first wave of application deadlines in early October. Study your CV carefully once again to make sure it contains all the essential information. Also, make sure that your CV is professional and that it meets the requirements.

Visit the career counseling section of "Careers E-Counselling" at http://careers.unc.edu.cn to learn about how to prepare for the application and assessment.

Interview Preparation

A successful interview is dependent on thorough research about both parties: the job, the company, the industry and self-reflection. Make a 3-day study for the four facts. Make a mental preparation of your physical appearance as well. Prepare an interview suit that fits your physical and do not make any.
What’s new

CPDC Event Calendar

The CPDC Event Calendar will feature events of interest to students, alumni and friends of the Institute. The CPDC will be hosting seminars, workshops, networking events, and more. These events will be announced in the CPDC News section of the CPDC website and on the CPDC Event Calendar.

The CPDC News section will provide updates on upcoming events as well as information on how to register. Please check back frequently for updates.

Career Services for Postgraduate Students

Career Services at the CPDC is committed to supporting students in their search for employment after graduation. Our services include resume and cover letter writing, interview preparation, job search strategies, and more. We also offer workshops on managing your career, building your professional network, and more.

Career Services at the CPDC is open to all students, including those who have recently graduated. We are here to help you find your dream job and reach your career goals.

Career Services at the CPDC can be reached at 123-456-7890 or via email at careerservices@cpdc.org.
What’s next?

The career path you choose will vary, depending on the type of degree you obtain and your own preferences and career goals. A postgraduate qualification gives you the entry ticket to professional careers in different career fields you may be interested in.

Non-academic / Professional Career

A non-academic career would perhaps best suit those pursuing a taught postgraduate degree for professional roles in business, finance, or management. A postgraduate qualification would be invaluable. After obtaining the qualification, it’s time to move on and look for a position that can advance your career.

Education Field

The academic qualification adds to your knowledge and skills, which are essential when you are looking to enter the teaching profession or any related field.

Non-Teaching Education

The academic qualification prepares you for various fields, ranging from business to health sciences. It adds to your knowledge and skills, which are essential when you are looking to enter the teaching profession or any related field.

Useful Links

- CRIC Website: http://www.cric.edu.hk
- Executive MBA: http://www.cric.edu.hk/ceemba
- English Language Teaching Unit: http://www.cric.edu.hk/eltu
- Chinese Language Centre: http://www.cric.edu.hk/chinese
- Information for Non-Local Students: http://www.cric.edu.hk/info

Home School Events Calendar

Learn more about the events and programs of the year!

Career Services for Postgraduate Students

Through a range of career-focused workshops and programmes, we provide students with comprehensive job search information and insightful advice to help them achieve their career aspirations. Whether you are looking for employment opportunities or need to stay ahead with career development, we are here to support you.