<table>
<thead>
<tr>
<th>Department</th>
<th>Expected start date</th>
<th>Internship Duration</th>
<th>Headcount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Global Operations - Strategy &amp; Programs</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>3</td>
</tr>
<tr>
<td>2 Global Operations - Strategy &amp; Programs</td>
<td>01/01/2020</td>
<td>6 months</td>
<td>3</td>
</tr>
<tr>
<td>3 Apparel Costing</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>1</td>
</tr>
<tr>
<td>4 FOB Forecasting</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>1</td>
</tr>
<tr>
<td>5 aSL Finance</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>1</td>
</tr>
<tr>
<td>6 Apparel Sourcing Operations</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>1</td>
</tr>
<tr>
<td>7 Order Management, Global Supply Planning</td>
<td>07/01/2019</td>
<td>6 months</td>
<td>1</td>
</tr>
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</table>
# Intern Request Form

<table>
<thead>
<tr>
<th><strong>Department</strong></th>
<th>Apparel Costing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cost center owner</strong></td>
<td>Deborah Dyson</td>
</tr>
<tr>
<td><strong>Cost center number</strong></td>
<td>8203182</td>
</tr>
<tr>
<td><strong>Intern's supervisor (Name)</strong></td>
<td>Lucas Tournier</td>
</tr>
<tr>
<td><strong>Intern's supervisor (Position)</strong></td>
<td>Senior Manager, Costing and Negotiations</td>
</tr>
<tr>
<td><strong>Indirect/ Second Reporting Line</strong></td>
<td>Director, Strategic Costing &amp; Analytics</td>
</tr>
<tr>
<td><strong>Subsidiary/ Country:</strong></td>
<td>Hong Kong, aSL</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Hong Kong</td>
</tr>
<tr>
<td><strong>Potential candidates' CVs sent to</strong></td>
<td><a href="mailto:Lucas.tournier@adidas.com">Lucas.tournier@adidas.com</a></td>
</tr>
<tr>
<td><strong>Expected start date</strong></td>
<td>July 1st 2019</td>
</tr>
<tr>
<td><strong>Expected duration of the internship</strong></td>
<td>6 months</td>
</tr>
</tbody>
</table>

***The duration of the internship must be 3-6 months***

---

**Job Description:** Please fill in relevant content under each sub title.

- Job description are used for external postings, i.e. the more specific and authentic the job description, the more qualified candidates will be attracted
- Please do not use abbreviations or internal acronyms

**Purpose & Overall Relevance for the Organization:**
Provide support to the strategic costing & analytics team within Apparel Costing.

**Key Responsibilities and Projects in bullet points:**
- Drive the Seasonal Costing Performance tracking and reporting process
- Provide support on the Seasonal Supplier Negotiations data analysis and preparation
- Support the Material costing team negotiations and reporting
- Own the Datacube update and maintenance
Key Objectives (special tasks and learnings):
- Understand LOH and Materials Costing framework and analytics
- Support costing projects and seasonal negotiations
- Identify areas in existing costing processes for improvement opportunities
- Data maintenance and process documentation

Key Relationships:
- Global Costing organization
- Material team (Taiwan)
- Manufacturing Engineering M.E.
- Planning

Required main study courses:
Finance / Economics / Business Admin / Supply Chain

Preferred university/ discipline:

Required language skills:
English

Additional skills/ qualifications:
- Strong analytical skills with eye for detail and interpretation
- Ability to accept and meet critical deadlines with good planning and organization skills
- Experienced user of Microsoft Office suite (esp. Power Point and Excel)
- Action oriented and solution-minded team player
- Self-motivated with a keen interest to learn
- Very good communication and interpersonal skills

Internship regulations:
1. Student must be enrolled at the university for the complete duration of the internship
   (Graduate is not eligible for the internship program)
2. Duration of internship: min. 3 months; max. 6 months

Points to Note:
- E-mail approval (from Department Head) is acceptable.
Intern Request Form

Department: Apparel Sourcing Operations

Cost center owner: Phillip Waller

Cost center number: 8203132

Intern's supervisor (Name): Dmytro Fomin

Intern's supervisor (Position): Director, Strategic Sourcing Apparel & Materials

Indirect/ Second Reporting Line: 

Subsidiary/ Country: 

Location: Hong Kong

Potential candidates' CVs sent to: dmytro.fomin@adidas-group.com

Expected start date: Jul 2019

Expected duration of the internship: 6 months

*** The duration of the internship must be 3-6 months***

Job Description: Please fill in relevant content under each sub title.

- Job description are used for external postings, i.e. the more specific and authentic the job description, the more qualified candidates will be attracted
- Please do not use abbreviations or internal acronyms

Purpose & Overall Relevance for the Organization:
Support adidas digitalization strategy by upgrading Strategic Sourcing group's analytics, reporting and communication capabilities and tools

Key Responsibilities and Projects in bullet points:
- Assess analytics, reporting and communication needs within stakeholders of Strategic Sourcing team
- Automate data gathering, analysis and results publishing tasks
- Design scorecards and dashboards for key deliverables of Strategic Sourcing team (e.g. strategic roadmaps, vendor management scorecards, T1 and T2 allocation blueprints)
• Support the team in sourcing analytics

Key Objectives (special tasks and learnings):
• Design dashboards and decision support system for strategic sourcing group.
• Get understanding of sports apparel business, its global sourcing operations and main tasks and objectives of strategic sourcing group.
• Learn problem solving skills (hypothesis formulation, data gathering and analysis), communication and presentation skills (storytelling, slide writing, verbal presentation).
• Learn how to use advanced analytics software and tools (Alteryx, Tableau, Excel advanced analytics tools)

Key Relationships:
• Director, Strategic Sourcing
• Director, Planning
• Strategic Sourcing & Planning teams
• Vice President, Sourcing Operations

Required main study courses:
Bachelor/Master degree in Economics, Business Administration, Mathematics, Statistics, Operations/Supply Chain Management, IT (or any other major but with demonstrated interest in strategy and operations topics)
Preferred university/ discipline:

Required language skills:
English, written and verbal

Additional skills/ qualifications:
Preferred but not required: Knowledge of Visual Basic for Application
Required: tech savvy, ability to learn technical topics (e.g. new software) fast, comfortable with data and algorithms

Internship regulations:
1. Student must be enrolled at the university for the complete duration of the internship
   (Graduate is not eligible for the internship program)
2. Duration of internship: min. 3 months; max. 6 months

Points to Note:
- E-mail approval (from Department Head) is acceptable.
# Intern Request Form

<table>
<thead>
<tr>
<th><strong>Department</strong></th>
<th>Global Operations - Strategy &amp; Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cost center owner</strong></td>
<td>Pak Lun Wong</td>
</tr>
<tr>
<td><strong>Cost center number</strong></td>
<td>8203187</td>
</tr>
<tr>
<td><strong>Intern's supervisor (Name)</strong></td>
<td>Karthik Ram OR Lester Hui OR NN</td>
</tr>
<tr>
<td><strong>Intern's supervisor (Position)</strong></td>
<td>Director</td>
</tr>
<tr>
<td><strong>Indirect/ Second Reporting Line</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Subsidiary/ Country:</strong></td>
<td>Hong Kong</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>Hong Kong</td>
</tr>
<tr>
<td><strong>Potential candidates' CVs sent to</strong></td>
<td><a href="mailto:Tracy.Bai@adidas-group.com">Tracy.Bai@adidas-group.com</a></td>
</tr>
<tr>
<td><strong>Expected start date</strong></td>
<td>Dec 17th 2018</td>
</tr>
<tr>
<td><strong>Expected duration of the internship</strong></td>
<td>6 Months months</td>
</tr>
</tbody>
</table>

**Purpose & Overall Relevance for the Organization:**
Create Moments and Experience that Matter for the interns with support from the line managers, subsequently leading to Build future talent pipeline for adidas

**Key Responsibilities and Projects in bullet points:**
• Support execution of cross-functional global projects within our organization by delivering on Project management tasks assigned by the Project Manager
• Support data analysis, create content and presentations for project calls, workshops and senior management updates, and other project management tasks e.g. leading and delivering work packages
• Drive the progress analysis for large scale strategic projects and the support developing project progress reporting capabilities
• Support developing processes, structures and frameworks to support the implementation and roll-out of smart solutions

Key Objectives (special tasks and learnings):
• Project management and presentation skills
• Strategic capacity & capability building in a sourcing organization
• Product development processes from design to production
• Collaboration across factory, sourcing, materials, product development, demand planning and marketing teams

Key Relationships:
• Offshore Strategy and Programs teams
• Global Operations functions

Required main study courses:
• Enrolled student at an accredited college or university with emphasis on the areas of business, supply chain, information systems, or operations.

Preferred university/ discipline:
• No preference

Required language skills:
• Fluent in English (oral and in writing)

Additional skills/ qualifications:
• Good interpersonal and communication skills with interest/ability to understand the bigger picture
• Ability to accept and meet critical deadlines with good planning and organization skills
• Experienced user of Microsoft Office suite (esp. Power Point and Excel)
• Process thinking / end-to-end mindset
• Action oriented and solution-minded team player
• Self-motivated with a keen interest to learn
• Full time availability (~40h per week) for 6 months
Internship regulations:
1. Student must be enrolled at the university for the complete duration of the internship
   (Graduate is not eligible for the internship program)
2. Duration of internship: min. 3 months; max. 6 months

Points to Note:
- E-mail approval (from Department Head) is acceptable.
**Intern Request Form**

<table>
<thead>
<tr>
<th>Department</th>
<th>aSL Finance, Hong Kong</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost center owner</td>
<td>Kristen Oliver</td>
</tr>
<tr>
<td>Cost center number</td>
<td>8264201</td>
</tr>
<tr>
<td>Intern's supervisor (Name)</td>
<td>Hilda Lau</td>
</tr>
<tr>
<td>Intern's supervisor (Position)</td>
<td>Senior Business Analyst, FOB Forecasting &amp; Analysis</td>
</tr>
<tr>
<td>Indirect/ Second Reporting Line</td>
<td>Vidi Lin</td>
</tr>
<tr>
<td>Subsidiary/ Country:</td>
<td>Hong Kong</td>
</tr>
<tr>
<td>Location:</td>
<td>Hong Kong</td>
</tr>
<tr>
<td>Potential candidates' CVs sent to</td>
<td>Hilda Lau, Vidi Lin</td>
</tr>
<tr>
<td>Expected start date</td>
<td>July 2019</td>
</tr>
<tr>
<td>Expected duration of the internship</td>
<td>6 months</td>
</tr>
</tbody>
</table>

*** The duration of the internship must be 3-6 months***

**Job Description:** Please fill in relevant content under each sub title.

- **Support Purchase Price Variance (PPV) analysis** - Support regular reporting and ad hoc analysis. Assist in enhancing and modifying the logic and mechanism of existing calculation models and database.
- **Support Free On Board (FOB) Forecasting** - Support analysis and tracking in the FOB forecasting process. Assist in bringing FOB visibility across divisions.
- **Support Macroeconomic analysis** - Support analysis and tracking of macroeconomic trends across divisions.

**Purpose & Overall Relevance for the Organization:**

- Creating OVoTT and end-to-end Transparency for adidas FOB’s to enable accurate financial planning, fact-based decision making, and long-term profitability for the company

**Key Responsibilities and Projects in bullet points:**

- Purchase Price Variance (PPV) analysis [35%]
  - Support the preparation of forecast/month-end report for PPV analysis
Support creating PPV analysis model to extended markets
Drive automations in various report creation process

- FOB/ Landed Cost tracking and analysis [25%]
  - Assist in tracking various key cost components (e.g. material cost, minimum wages, freight, duties)
  - Assist in any ad hoc FOB or landed cost analysis
  - Assist in preparing powerpoints for management presentation

- The Macroeconomic Business Intelligence (MBI) [20%]
  - Assist in researching, data mining and writing for the Quarterly Macroeconomic Business Intelligence Report

- Mini Project [20%]
  - Conduct analysis on trends of various commodity prices and their impact on adidas FOB. Enhance existing FOB forecast mechanism.
  - Enhance FOB visibility. Create reports and newsletters that summarize and link up various FOB related topics across divisions and departments.

Key Objectives (special tasks and learnings):
- Understand the end-to-end adidas FOB forecasting cycle. Understand FOB, FOB forecast elements, PPV, PPV elements and their respective working process
- Build understanding of how macroeconomic factors may impact product costs through trend analysis
- Project work involvement to enhance understanding on how different initiatives make business impacts and the linkage to the company's strategic goals

Key Relationships:
- 1. aSL Finance HK - FOB Forecasting team
- 2. Sourcing Costing teams
- 3. TradeCo team

Required main study courses:
- Information Technology
- Computer Science
- Business Administration (Information System)
- Economics
- Finance
- Statistics
- Supply Chain

Preferred university/ discipline:
- Information Technology
- Computer Science
- Business Administration (Information System)
- Economics
- Finance
- Statistics
- Supply Chain

Required language skills:
- Good organization and communication skills
- Strong English skills required

Additional skills/ qualifications:
- Technically savvy with intermediate/ advanced knowledge of MS Office applications, especially in excel, access (e.g. query) and powerpoint
- Exposure to large data sets
- Strong analytical and systematic approach to handling numbers, information and interpretation
- Proactive mindset with the ability to think end-to-end
- Technical coding skills & Engineering Knowledge and Skills is a plus
- Knowledge of database management and BI applications is a plus
- Knowledge of SAP usage is a plus

**Internship regulations:**
1. Student **must** be enrolled at the university for the complete duration of the internship
   (Graduate is not eligible for the internship program)
2. Duration of internship: min. 3 months; max. 6 months

**Points to Note:**
- E-mail approval (from Department Head) is acceptable.
## Intern Request Form

<table>
<thead>
<tr>
<th>Department</th>
<th>Order Management, Global Supply Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost center owner</td>
<td>Joyce Lan</td>
</tr>
<tr>
<td>Cost center number</td>
<td>8203170</td>
</tr>
<tr>
<td>Intern's supervisor (Name)</td>
<td>Joshua Ho</td>
</tr>
<tr>
<td>Intern's supervisor (Position)</td>
<td>Specialist Business Process Management</td>
</tr>
<tr>
<td>Indirect/ Second Reporting Line</td>
<td></td>
</tr>
<tr>
<td>Subsidiary/ Country:</td>
<td>adidas Sourcing Limited / Hong Kong</td>
</tr>
<tr>
<td>Location:</td>
<td>Hong Kong</td>
</tr>
<tr>
<td>Potential candidates' CVs sent to</td>
<td>Joshua Ho</td>
</tr>
<tr>
<td>Expected start date</td>
<td>1/7/2019</td>
</tr>
<tr>
<td>Expected duration of the internship</td>
<td>6 months</td>
</tr>
</tbody>
</table>

*** The duration of the internship must be 3-6 months***

### Job Description: Please fill in relevant content under each sub title.

#### Purpose & Overall Relevance for the Organization:
- Order Management, Global Supply Planning is a single point of contact for adidas Markets and Factories, to provide PO Management communication support.
- Support GSPOM team to connect and drive business partners to establish speedy and effective PO Management solutions for the best of the adidas.

#### Key Responsibilities and Projects in bullet points:
- Support GSPOM project team in the clarification of the objectives and operations for projects. This includes handling the logistics of the project (e.g. making agendas, developing and coordinating the material to be used for the project, laying out reports, preparing presentations and communication drafts and setting up workshops, etc.).
- Support GSPOM Operation to ensure timely resolution of PO management requests in workflow tools in order to fulfill business objectives.
• Conduct analysis over the business process flow to identify opportunities on process improvement initiatives
• Drive report enhancement and consolidation within the GSPOM team
• Establish user training manual and Q&A maintenance. Participate in testing upon system enhancement completion
• Participate in ad-hoc projects as required

Key Relationships: Order Management, Global Supply Planning

Required main study courses: Supply Chain, Logistics, Operations Management

Preferred university/ discipline: N/A

Required language skills: Cantonese, Chinese, English

Additional skills/ qualifications:
• Ability to process data and present in a comprehensive way
• End to end process thinking
• Preferred but not required: Knowledge of Visual Basic for Application

**Internship regulations:**
1. Student **must** be enrolled at the university for the complete duration of the internship (Graduate is not eligible for the internship program)
2. Duration of internship: 6 months

**Points to Note:**
- E-mail approval (from Department Head) is acceptable.