Dear University Placement Office,

Ref: Invitation for Student Summer Internship (two placements)

About Us:
JUST FEEL is a non-profit organization that aims to empower educators to enhance children's mental health in Hong Kong.

Our vision is to lead the change on mental health education in Hong Kong. We are dedicated to promoting the development of Social-emotional Learning (SEL) and Compassionate Communication to children in Hong Kong from our school programs that target to train school teachers by focus group workshops training and learning environment re-design consultancy which enable and empower the teachers to be more confident, proactive and skillful to build better connections with students, deal with their emotional needs and resolve their conflicts. We are now in our 2nd year of operations and we are funded by the HK Government SIE Fund, The Chinese University Social Enterprise Fund, MWYO Think Tank and several other private family foundations.

The summer programs take place from June to August. This program is for students in their penultimate or final year who have a passionate to serve the community and plan for a career in non-profit organization.

Programme Internship Responsibilities:
- Assisting Program Manager in planning and organizing workshops and core school training.
- Online marketing and social media to promotion community awareness in emotional education
- Liaising with schools, NGOs and supporters
- Create multimedia content from our events and workshops
- Support daily logistics and bookkeeping
- Be a part of a compassionate team and work flexible hours

Research Internship Responsibilities:
- Research and develop teaching materials and curriculum
- Produce reports for the organization based on global academic research
- Create multimedia content that focus on advocacy
- Support daily logistics and bookkeeping
- Be a part of a compassionate team and work flexible hours
Qualification:
- Penultimate or final year students preferably in Social Work, Psychology, Education, and Social Science
- Good command in both spoken and written skills in Chinese and English
- A good team player and passionate about shaping Hong Kong's emotional education
- Proficient in multi-media software in producing teaching materials and promotion

Application Details:
- Deadline: May 31, 2020
- In-take: One Programme Intern and One Research Intern
- Subsidy: Negotiable
- Duration: May to June or July to August
- Application Google form: https://forms.gle/RwWbddJYJKXmaGe88

For any inquiries, please email us: info@justfeel.hk