Global Internship Programme 2020
15 January 2020
Thinking of Internship

- Hands-on Work Experience
- Interpersonal Skills
- Friendship & Useful Network
- Explore real work environment
- Salary or Incentives
- Pursue Career Aspirations
- Enhance corporate image
- Obtain new perspectives from youngsters
- Identify suitable talents for future employment
- Relief short-terms manpower needs
Thinking of Offshore Internship

- Independence
- Pursue Career Aspirations
- Hands-on Work Experience
- Polish Your Language
- Enhance Personal Growth
- Travel & Enjoy
- Gain Friendship & Useful Network from different cultures
- Cultural Sensitivity
- Strengthen Interpersonal Skills
- Explore real Workplace
- Salary
Things to Consider / Prepare

- **Your Expectation of having an internship**
  - For polishing your language?
  - For exploring a new career direction / specified country / culture?
  - For accumulating relevant experience and network?
  - Any other reasons?

- **Are you prepared for making adjustment on**
  - Language
  - Climate
  - Pace of life / Living and working style
  - Manner
  - Stereotypes
  - Culture Shock
Things to Consider / Prepare

- **Your Career Interest and Schedule**
  - Your summer plan
  - Your academic schedule
  - Your university planning

- **Your Budget**
  - Personal financial situation
  - Programme fee / Refund policy
  - Expenses on internship arrangement and daily expenses
  - Any stipends/ allowances offered?
  - Any subsidies/ scholarship offered?
Things to Consider / Prepare

- Your Visa Application
  - Passport expiry date
  - Visa requirements of respective countries
  - Application lead time
  - Required documents

- Accommodation Arrangement
  - Safety
  - Distance to work location
  - Living environment
  - Terms of contract
  - Reliable sources
Timeline and Programme Information
Around 7,500 students have benefited from GIP throughout the years

- **Launched in 1997**: Arranged lectures and workplace trainings in the Mainland
- **1997 onwards**: Provided full-fledged internship in some key Mainland cities - Beijing, Shanghai, Guangzhou, etc.
- **2006**: GIP expanded to overseas developed countries - Australia, UK, USA, etc.
- **2011**: GIP worked with more organizers and increased the number of student interns - Increase from 200+ to 500+
- **2019**: In 2019, 655 students were placed in over 50 countries - Mainland China: 343 - Overseas: 312

Around 7,500 students have benefited from GIP throughout the years.
Industries 可探索行業

Accounting / Auditing 會計及審計
Environmental Services 環保
Legal Services 法律服務
Architecture / Construction 建築及建造
Research 研究
Media / Advertising 傳媒及廣告
Education 教育
Government 政府
Information Technology 資訊科技
Business Consultancy 商業諮詢
Cultural / Creative 文化及創意
Community Work 社會服務
Real Estate 房地產
Banking / Finance 銀行及金融
Laboratory / Testing 檢測及認證
Logistics 物流
Healthcare Services 醫療服務
Aviation 航空
Tourism / Hospitality 旅遊及酒店
Telecommunications 通訊
Non-governmental Organizations 非政府組織
Programme Schedule

Jan 2020
Briefing Sessions
Campus Recruitment

Nov 2019 – Mar 2020
Online Application
Nomination & Selection Period by our Centre and Host organizations (by batches)

Mar – Apr 2020
Internship Confirmation

Mid-May 2020
Pre-Trip Counseling

May – Aug 2020
Internship Period

Sep / Oct 2020
Post Internship Activities
  e.g. Certificate Presentation Ceremony, Publication, Feedback/ Evaluation Sessions

* Respective host organizations will provide feedback on interns’ performance at the end of internship
Programme Information

Eligibility

• Full-time UG/ PG CUHK students
• For final year students, internship start date should be no later than your graduation date.
• Good language skills
• Show strong interest in participating in offshore internship in different industries
• Able to apply appropriate visas to respective internship cities
• *Incoming exchange students are not eligible*

Duration

• 4 – 14 weeks (Adjustable for some modules)

Internship Period

• May – August
Logistical and Financial Arrangement
Logistical Arrangement

- With our assistance, students arrange his/her own accommodation, visa application, inter-city transportation and other logistical arrangements.

- For some modules, all related expenses should be shouldered by the student.

- Upon acceptance of internship, student intern is required to submit a HK$3,000 deposit cheque with an undertaking form:
  - Deposit cheque will be refunded after successful completion of internship.
  - It will only be forfeited when students withdraw after accepting the offer formally or when students cannot complete the internship.

- A Group Travel Insurance Scheme will be provided by the University. He/ She may consider taking out additional insurance as deemed appropriate.
Financial Arrangement - Subsidy

- Subsidy **MIGHT BE** granted, considering various factors, e.g. availability of funding source, duration of internship, availability of stipend, family financial situation, academic result, etc.

- [For reference only] Maximum Amount of subsidy granted in previous years
  - Overseas: HK$4,000 - 5,000
  - Asia Region: HK$3,000 - 4,000
  - Mainland: HK$3,000 - 4,000

- If student interns undergo more than 1 internship placements, subsidy will **ONLY** be granted for 1 internship arrangement, which is likely the one under core modules

- **No extra subsidy** will be granted to interns under structured modules, since all key expenses (i.e. accommodations, inter-city transportation, cultural activities), were sponsored by the Office of Student Affairs
Financial Arrangement - Subsidy

- Students are encouraged to contact your college/other units:
  - Office of Admissions and Financial Aid (OAFA)
  - Respective colleges about "Reaching Out Award" granted by HKSAR Government
    - Max. Amount HK$10,000
  - Office of Academic Links (OAL)

- Check with respective college/unit on application deadline and application procedures
  (usually beginning of each year)

- Start to prepare your application **BEFORE** you confirm your internship offer
Recent Sponsors

- Mr. Cheung Kung Hay
- The Chinese General Chamber of Commerce
- The Chinese Manufacturers’ Association of Hong Kong
- Education Bureau, Hong Kong SAR Government – Mainland Experience Scheme for Post-secondary Students
- Home Affairs Bureau & Youth Development Commission – Funding Scheme for Youth Internship in the Mainland
- Hong Kong Institute of Financial Analysts and Professional Commentators Limited
- Mrs. Lai Chan Pui-ngong

*in alphabetical order*
Pre & Post-Internship Activities

- Require to join the pre & post internship activities
  - Student interns gathering sessions
  - Pre-Trip Counseling on mid-May pm
  - Certificate Presentation Ceremony in Fall
  - Functions organized by our Donors
  - Highly recommended to join CUMP Mentorship Programme after the internship

- Submit reports and sharing
  - Articles & Photos for Programme Booklet
  - Learning Journal as personal reflection
  - Feedback/ Evaluation about the Programme
Core Modules and Promoted Programmes
### Core Modules - Format

<table>
<thead>
<tr>
<th></th>
<th>Structured Module</th>
<th>Flexible Module</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Internship Duration</strong></td>
<td>4 – 7 weeks (depends on module)</td>
<td>4 – 14 weeks (Min. 4 weeks)</td>
</tr>
<tr>
<td></td>
<td>All interns will depart from and return to Hong Kong together (as a group)</td>
<td>Base on the mutual agreement between the host organization and the student intern(s)</td>
</tr>
<tr>
<td><strong>Internship Period</strong></td>
<td>May – August (depends on module)</td>
<td>May – August (negotiable)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Some organizations may require more than 3 months internship</td>
</tr>
<tr>
<td><strong>Accommodation</strong></td>
<td>All Interns reside in the same hostel or hotel arranged by the University/programme partners</td>
<td>Student Interns will arrange by themselves</td>
</tr>
<tr>
<td><strong>Activities on non-working days</strong></td>
<td>Cultural exposure activities will be arranged during weekends</td>
<td>Student Interns will arrange by themselves</td>
</tr>
<tr>
<td><strong>Target Participants</strong></td>
<td>• Junior Students&lt;br&gt; • Students with less experience</td>
<td>• Senior Students&lt;br&gt; • Students with more experience</td>
</tr>
</tbody>
</table>
Diversified Internship Programme

Structured Modules

- Attachment at **Beijing** Xuanwu Hospital
- Internship Opportunities in Financial Institutions and Technology Companies in **Nanjing**
- Internship Opportunities in Cultural and Tourism Industry in **Xi’an**
- Experiential Learning in Social Service Industry in **Guangzhou** and **Foshan**
- Internship Opportunities in **Shanghai** *(Local + Mainland + International Students)*
- I-CARE NGO Internship Programme in **Greater China** *(arranged by Centre for Social Innovation Studies)*

Flexible Modules

- Internship Opportunities in Multinational Companies in the **Mainland China**
- Internship Opportunities in **ASEAN Countries** *(arranged via ASEAN Internship Scheme for Hong Kong Higher Education Students)*
- Internship Opportunities in **Asia Pacific Region**
- Internship Opportunities in **Overseas Countries**
# Core Modules – Duration (Tentative)

<table>
<thead>
<tr>
<th>Name of Module</th>
<th>Tentative Schedule</th>
<th>Number of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship Opportunities in Nanjing</td>
<td>18 June – 29 July (6 weeks)</td>
<td>16</td>
</tr>
<tr>
<td>Internship Opportunities in Cultural and Tourism Industry in Xi’an</td>
<td>17 May – 30 June (7 weeks)</td>
<td>16</td>
</tr>
<tr>
<td>Attachment at Beijing Xuanwu Hospital</td>
<td>1 June – 30 June (4 weeks)</td>
<td>20</td>
</tr>
<tr>
<td>Internship Opportunities in Shanghai (Partnering with HK Chamber of Commerce in Shanghai)</td>
<td>5 July – 23 August (7 weeks)</td>
<td>30</td>
</tr>
<tr>
<td>Experiential Learning in Social Service Industry in Guangzhou and Foshan</td>
<td>6 July – 9 August (6 weeks)</td>
<td>Guangzhou: 20 Gotham: 20</td>
</tr>
<tr>
<td>I-CARE NGO Internship Programme in Greater China (arranged by Centre for Social Innovation Studies)</td>
<td>June – August</td>
<td>40</td>
</tr>
</tbody>
</table>
Internship Exposure at MNCs and SMEs across the globe

- Duration: 4 – 14 weeks (May – August)
  - Some organizations require for a more than 3-month internship
- Internship Period are mutually agreed between the host organization and student intern(s)
- Targeted participants: Senior Students / Students with more experience
- Apply via Individual Online Form + Paper Screening / Phone or Face Interview
- Some internship opportunities are for all University Students in Hong Kong

Mainland China  
ASEAN Countries  
Asia Pacific Region  
The USA Europe
Host Organizations (Example)
## Promoted Programme (Example)
(External Partners collaborating with GIP)

| Mainland China | HKUYA Summer Internship Programme  
(Beijing, Dalin, Shanghai, Harbin) | Fin-Society Internship  
(Prestige Financial Institutions in Beijing, Shanghai, Shenzhen) |
|----------------|----------------------------------|---------------------------------------------------------------|
|                | Cyberport Internship Programme  
(Internship at Technology Companies / Startups) |                                                           |
| Overseas Region| Bloom of Youth – Internship in European Countries and others  
(UK, France, Germany, Australia, New Zealand, Japan, Korea, etc.) | AIESEC in the CUHK  
(Global Volunteer Program / Global Talent Program / Global Entrepreneur Program) |
|                | Cross-Cultural Internship (CCIP)  
(Internship in New York City) | University YMCA (CUHK)  
(Internship in Asia, Africa, Europe and Americas) |
|                | The Intern Group  
(Internship in 20 Destinations across the globe) | I.J  
(Internship at Hotels / Tourism Industry in Japan, for Japanese speaking participants) |
|                | Artbound Initiative (ABI)  
(Cultural Internship in Berlin or New York City) | ICC  
(Internship in Japan for non-Japanese speaking participants) |
|                | HKCareers – London Internship Programme  
(Mainly in Business Accounting and Finance) | Absolute Internship  
(Internship across 4 Continents) |
|                | Intrinsic – for students and youth  
(Work and Travel Programme in the USA) | Study Chile  
(Internship in Santiago, Chile) |
|                | Zhangqian Internship Programme  
(internship in Belt and Road countries) | BestTop Consulting  
(Internship at Startups in Singapore) |
Promoted Programme  
(External Partners collaborating with GIP)

- Participants of these programmes will be invited to enroll into GIP as our student interns.
  - They will be given support as appropriate, e.g. insurance coverage, pre-trip counseling, potential subsidy, etc.
- Further information and enrollment emails will be sent by batches to student who has received internship via external programme organizers.
- You may also contact us once you have confirmed your offer through these programmes.
What's Next?
What’s Next

- Visit our webpage and observe different deadlines
- Seek Career Counseling for Career Advice
- Join CV workshops
- Polish your Resume
- Join our / ILC guidance programmes
- Discuss with your parents if necessary

Before you go

more Research & Planning...
Tips for Writing Your Resume

- Proofread your CV
  - Check the spelling, grammar and punctuation
- Indicate your contact information (Full name, Email and Contact Number)
- Reverse-chronological Order
- Keep it simple and neat
  - Clear headings and indentations, well-spaced
- Identify accomplishments, and not just show job descriptions
  - Use number to show the scope, size, frequency
  - Put the most important / relevant accomplishment first
  - Don’t put every experience in the resume
- Indicate language proficiency with specific exam level achieved and other relevant skills
Brush up your CV

- One-on-one Career Coaching
  - Seek advice from HR professionals
- Career Fair
  - Visit the CV consultation counter
Grab the opportunity! Join GIP!

To Jump-start your international career
## Enquiries

<table>
<thead>
<tr>
<th>Email:</th>
<th><a href="mailto:gip@cuhk.edu.hk">gip@cuhk.edu.hk</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact:</td>
<td>3943 1727 (Ms. Chan)</td>
</tr>
<tr>
<td>Website:</td>
<td>cpdc.osa.cuhk.edu.hk/student/gip</td>
</tr>
<tr>
<td>Facebook:</td>
<td><a href="https://www.facebook.com/cuhkcpdc/">https://www.facebook.com/cuhkcpdc/</a></td>
</tr>
</tbody>
</table>
Supplementary Slides
Attachment at Xuanwu Hospital, Capital Medical University

| Nature:                                      | Attach at one of the renowned hospitals in Beijing  
|                                             | Great exposure to the medical system in Beijing through department rotation and interaction with local practitioners  
|                                             | Involve cultural exposure activities during weekend  
|                                             | Frequent small group discussion with local practitioners  
| Tentative Schedule:                         | June 2020 (4 weeks)  
| Target participants:                        | Only for students from Chinese Medicine, Medicine, Nursing, Pharmacy, Public Health  
| No. of Interns:                             | 20  
| Our Partner:                                | The Capital University for Medical Science (首都医科大学)  
| Remarks:                                    | Recruitment + Campus Interview / Paper Screening  
|                                             | With Sponsor’s support, accommodation will be shouldered by the Centre |
# Internship Exposure in Cultural & Tourism Industry in Xi’an

<table>
<thead>
<tr>
<th>Nature:</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>o Placements at cultural &amp; tourism industry via various areas, e.g. marketing, public relation, media production, hospitality, etc.</td>
<td></td>
</tr>
<tr>
<td>o Involve cultural exposure activities during weekend</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Tentative Schedule:</th>
<th>Mid May – Late June 2020 (7 weeks)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Target participants:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>o Arts and Social Science students are preferred</td>
<td></td>
</tr>
<tr>
<td>o Students who would explore the career in cultural industry</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No. of Interns:</th>
<th>16</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Hosts in 2018:</th>
<th>Han Yang Ling Museum, Shaanxi History Museum, Shaanxi Institute of Cultural Relics Protection, Shaanxi Provincial Institute of Archaeology, Shaanxi Provincial Institute of Cultural Heritage, etc.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Remarks:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>o Recruitment + Campus Interview / Paper Screening</td>
<td></td>
</tr>
<tr>
<td>o With Sponsor’s support, accommodation will be arranged by the Centre</td>
<td></td>
</tr>
</tbody>
</table>
### Experiential Learning in Social Service Industry in Guangzhou and Foshan

<table>
<thead>
<tr>
<th><strong>Nature:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>o Explore Social Service Industry in Guangzhou and Foshan</td>
<td>o Serve children in needs through art and creative activities in a summer camp</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Tentative Schedule:</strong></th>
<th>Early July – Mid August 2020 (6 weeks)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Target participants:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>o Students interested in social service industry</td>
<td>o With the requirement of potential sponsorship of Home Affairs Bureau and Commission on Youth, only students aged between 18 and 30 who are holders of valid HK Permanent ID Card are eligible</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>No. of Interns:</strong></th>
<th>20 in Guangzhou ; 20 in Foshan</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th><strong>Work Partner:</strong></th>
<th>Guangzhou or Foshan Qizhi Social Service Centre</th>
</tr>
</thead>
</table>

| **Remarks:** | o Recruitment + Campus Interview / Paper Screening |
| Nature: | o Placements at state-owned/ private-owned corporations in Shanghai  
 | | o Involve cultural exchange activities  
 | Duration: | Early July – Late August 2020 (6 weeks)  
 | Target participants: | o Students from all majors are welcomed  
 | | o Interested in exploring career in Shanghai  
 | No. of Interns: | 30  
 | Our Partner: | Hong Kong Chamber of Commerce in China (Shanghai)  
 | Remarks: | o Recruitment + Campus Interview / Paper Screening  
 | | o Programme fee is required. (For reference only: HK$8,000 in 2019, including accommodations, welcome dinner and farewell party, day trips)  

**Internship Opportunities in Nanjing**

| Nature:                  | o Explore different industries in Chongqing, e.g. Banking, Education, Finance, HR, Technology, Museum  
|                         | o Involve cultural exchange activities and interflow sessions with local students |
| Tentative Schedule:     | Mid June – late July 2020 (6 weeks) |
| Target participants:    | o Students from all majors are welcomed |
| No. of Interns:         | 16 |
| Hosts in 2018:          | China Construction Bank, China Modern History Museum, Everbright Securities Co. Ltd., Nanjing Museum, etc. |
| Remarks:                | o Recruitment + Campus Interview / Paper Screening |